

This recommendation form is to be completed by a registered group.

Recommendation for Licensing

To: The Elementary English Instructors' Certification Committee

We are submitting the attached Request for Licensing as an Elementary English Instructor.

This group has certified that _____ has the abilities and skills needed by an elementary English instructor, and we recommend that the license be conferred upon them.

Group Name: _____ Representative Name: _____ Seal

Group Recommendation

Name of Registered Group				Name of Representative of Registered Group				
Date of Recommendation	_____, 20__	Name of Person in Charge				Registered Group Code Number		
Email Address				Telephone Number	() -			
Evaluation of recommendee (Enter appropriate number into 'Response' column, leave 'Notes' column blank)							Response	Notes
Evaluation of Record as Instructor	Superb: E Excellent: A Good: B Fair: C Poor: F							
Evaluation of Suitability of Personality for Instruction of Children	Superb: E Excellent: A Good: B Fair: C Poor: F							
Evaluation of Teaching Skills	Superb: E Excellent: A Good: B Fair: C Poor: F							
Evaluation of Knowledge relating to English Instruction	Superb: E Excellent: A Good: B Fair: C Poor: F							
Overall Evaluation of Attitude During Study	Superb: E Excellent: A Good: B Fair: C Poor: F							
Evaluation of Understanding of Elementary English Activities	Superb: E Excellent: A Good: B Fair: C Poor: F							
Please evaluate the English abilities of the recommendee.								
Overall English Ability	Superb: E Excellent: A Good: B Fair: C Poor: F							
Please describe the recommendee's English abilities. Evaluation in terms of English examinations such as the STEP test, the United Nations Association Test of English, TOEIC, TOEFL, Cambridge, or SST is permissible.	(Example: Recommendee's abilities are on par with the pre-first grade STEP exam.)							